The University of Texas
Rio Grande Valley

Degree Audit Systems
& Support

Graduation Application
Accelerated Online (7-week Terms)
Master's and Certificates

Deadlines
- Spring Mod I: **July 1**
- Spring Mod II: **Sep 1**
- Summer Mod I: **Oct 1**
- Summer Mod II: **Dec 1**
- Fall Mod I: **Feb 1**
- Fall Mod II: **Apr 1**

*Graduation Term:

Feb	Apr	Jun	Aug	Oct	Dec	20____
Spr Mod I	Spr Mod II	Sum Mod I	Sum Mod II	Fall Mod I	Fall Mod II	

*Graduation Term is the semester you plan to complete your degree requirement. Once your application is processed, you will receive a separate email from the Office of the Registrar inviting you to the commencement ceremony. Summer graduates who are taking their last 6 hrs. or less can attend May commencement ceremony and those taking 7 hrs. or more will automatically attend December commencement ceremony.

Please note you MUST be enrolled in the semester you plan to graduate.

Student Information

Name_____ I.D#_____

Candidate for Degree in _____

Concentration/Specialization: _____

Candidate for Certificate in: _____

_____   _____
Student Signature   Date

- Graduating students must meet institutional residency requirements by completing a minimum of 1/3 of credits towards the degree at UTRGV.
- If you do not complete all requirements for graduation as required, please submit a **Transfer of Graduation Form** to **gradcertification@utrgv.edu** to transfer your graduation date to a later semester before the application deadline.

What's next...

- Make a payment. After you submit your Graduation Application to **gradcertification@utrgv.edu**, a non-refundable fee of $50 will be posted to your account. Please allow about 1-2 business days for processing.
- Meet all requirements for the degree you are seeking. Be sure that you have fulfilled all requirements specified on your official degree plan.
- Review all personal contact information is correct in ASSIST. UTRGV e-mail must be monitored regularly for related degree audit, graduation, and commencement ceremony correspondence.
- If you are attending Commencement Ceremonies, get your regalia ready (contact the **UTRGV Campus Bookstore** for more information). The Office of the University Registrar will communicate information regarding commencement ceremonies. For more information, visit the **Guide to Graduation** webpage or contact **commencement@utrgv.edu** if you have any questions.
- Check for any HOLDS on your record and take action to clear them as soon as possible. If you have holds, your transcripts and diploma will not be released until all holds are cleared.
- Diplomas will be issued by mail approximately four to six weeks after commencement and by mid-to-late July for spring graduates, mid-to-late October for summer graduates. For timely delivery of diplomas, students must have a correct address on file with the Office of the University Registrar.
- Graduation applications will NOT be accepted after the term of intended graduation has ended.

Completed form must be submitted via email at
gradcertification@utrgv.edu